

Staff Summary Report



Council Meeting Date: 06/24/2010

Agenda Item Number: _____

SUBJECT: Request award of professional services contracts with Ricker Atkinson McBee Morman & Associates, Inc., Kleinfelder West, Inc. and Ninyo & Moore, Geotechnical Consultants Inc. to provide on-call materials testing and related services.

DOCUMENT NAME: 20100624PWDR01 ENGINEERING ADMINISTRATION (0803)

COMMENTS: Total cost for each individual on-call materials testing contract will not exceed \$200,000 during the first contract year based on the needs of the City.

PREPARED BY: Donna Rygiel, Engineering Contract Administrator (x8520)

REVIEWED BY: Andy Goh, Deputy PW Director/City Engineer (x8896)

LEGAL REVIEW BY: Judi Morgan, Deputy City Attorney (x8779)

DEPARTMENT REVIEW BY: John Osgood, Interim Public Works Manager (x8949)

FISCAL NOTE: Funding for materials testing is provided from two sources. Testing of construction associated with private development and utility permits are charged to operating budget cost center 3222. Testing costs associated with Capital Improvement projects are charged to each individual CIP project for which testing is required.

RECOMMENDATION: Award on-call materials testing contracts.

ADDITIONAL INFO: Staff requested proposals from geotechnical firms and a qualification based selection process, including a site visit, was conducted to determine which testing labs best met the current and future needs of the City. Considering the diversity of construction and maintenance projects in the City, and the differing areas of expertise of the labs being evaluated, three firms were selected for this on-call service.

These contracts are for a one year term with an option to extend for up to two years in twelve month increments. During the first contract year each individual contract will not exceed \$200,000 based on the needs of the City. At the end of each contract term, each firm's performance will be evaluated by staff and their contract extended based on their successful performance and the needs of the City.

Staff has negotiated the materials testing fees with each firm and consider their fee schedules reasonable for the scope of services. All three firms were selected by a review committee as the most qualified firm for these services using a process pursuant to A.R.S. § 34-603.